

## How You Can Help

You can help promote enjoyable parks, facilities and programs in our community by:

- Taking responsibility for your actions and respecting others in municipal facilities, programs and parks.
- Setting a good example for your family, team members and those around you.
- Cleaning up after your group activities such as picnics and sports tournaments in Township parks.
- Respecting property, materials and equipment when using services or participating in programs at our facilities, in our parks and on our trails.
- Reporting safety or security concerns such as graffiti, broken glass or burnt out lights on any Township facility or property.
- Reporting vandalism such as a park bench in need of repair or playground equipment that has been tampered with.
- Reporting activities such as verbal assaults, threats, aggression, physical harm, alcohol consumption, theft and harassment.



## Questions?

For more information, you can review the Rzone Policy on the Township website at [springwater.ca/rzone](http://springwater.ca/rzone), call 705-728-4784 or email [rzone@springwater.ca](mailto:rzone@springwater.ca).



The Rzone Policy has been adapted with permission from the Town of Oakville.



# Rzone: Respect & Responsibility

## What is Rzone?

Rzone is an operating procedure that applies to all Township of Springwater facilities, properties and programs. The Rzone procedure enforces a code of conduct, which includes a set of expectations around violence, vandalism and inappropriate behaviour for participants and the general public.

## What does Rzone mean?

The 'R' in Rzone stands for Respect and Responsibility.

**Respect** for Yourself

**Respect** for Others

**Responsibility** for Your Actions

The Rzone logo serves as a reminder to staff and the public that the operating procedure is in effect and applies to everyone: participants, officials, spectators, visitors, parents and staff.

## What is the goal of Rzone?

The goal of Rzone is to promote a positive, safe and supportive environment in all Township of Springwater facilities, properties and programs.

## Does Rzone only apply to sports organizations?

No. Rzone applies to all community organizations and individuals using Township facilities, including municipal offices, community centres, parks, sports fields and recreational facilities.

## What type of incidents can or should be reported?

All forms of violence, vandalism or inappropriate behaviour are unacceptable on Township properties, facilities or in programs. Incidents involving the following should be reported:

- Verbal assault
- Physical assault
- Use of alcohol or drugs
- Harassment
- Threat or aggression
- Vandalism or theft

## If a situation occurs, how quickly should it be reported?

For best and timely resolutions, incidents should be reported **within 24 hours**.

## If I report an incident, will it be kept confidential?

Yes, all information will be kept confidential.

## How can I report an incident?

If you're involved in or witness a situation at a Township facility and a staff member is present, you can report it to the staff member directly. They, with your assistance, will complete an incident report. If the situation occurs at an 'outdoor' facility where staff is not available and it involves a community organization, report it to the organization in charge.

Alternatively, reports may be filed online at [springwater.ca/Rzone](https://springwater.ca/Rzone) or emailed to [rzone@springwater.ca](mailto:rzone@springwater.ca).

## What happens once a report has been made?

Whether reported in person, through an organization or online, the report will be logged by Township staff and will either be dealt with directly by the Township or forwarded to the appropriate group or organization for follow up.

Each report will be reviewed on an individual basis. The nature and degree of discipline will be determined by the severity of the situation.