

## Petition Instructions

**What:** This template may be used by those wanting to initiate a petition that will be submitted to the Township of Springwater to identify a subject requiring attention.

**Why:** Municipal Governments are required by law, specifically the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) to provide notice of collection use and disclosure of personal information.

Using this form provides for the required statutory notice and will assist in the Township using the Personal information collected during deliberations / consultations where access and disclosure may be required or beneficial.

**How:** Print this 2 page template, attach a cover letter outlining the nature of the petition or providing background of the issue and attach page 2 of this template to collect names.

Once all names are collected, send the completed petition to the Township.

Questions? Contact the Clerk's Office at 705-728-4784, Ext. 2026.

**Subject of Petition:** \_\_\_\_\_

Name	Address	Signature

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**Notice of Collection/Use/Disclosure:** All information submitted in support of a statutory meeting, or an open house is collected in accordance with the Municipal Act, 2001, s.8 and 239(1) and may be used in Council deliberations, and disclosed in full, including email, names and addresses to persons requesting access to records. All information submitted to the municipality is subject to the Municipal Freedom of Information Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's Office 705-728-4784, Ext. 2026.