

**Appendix “A” to Schedule 4 of By-Law 2008-118
Application for Auctioneer License**

This application is for: New Application Renewal

Section 1

Applicant Identification	Fill In the Area Below
Registered Name of Business:	
Name of Auctioneer:	
Business Address:	
Mailing Address:	
Postal Code:	
Business Telephone No.:	
Home Telephone No.:	
Fax No.:	
Email Address:	
Contact Person:	
Title:	

Section 2

Business / Designated Location of Auction	Fill In the Area Below
Operating Name:	
Municipal Address:	
Mailing Address:	
Postal Code:	
Property Roll No.:	
Business Telephone No.:	
Home Telephone No.:	
Fax No.:	
Email or Website:	

Section 3

Contact information of the registered owner of the property where the auction is being operated must be given.

Auction Details	Fill In the Area Below
Date of Auction:	
Hours of Operation:	
Registered Property Owner:	
Address:	

Auction Details	Fill In the Area Below
Postal Code:	
Telephone No.:	

Will there be a Refreshment Vehicle with Cooking Equipment in Operation?

Yes No

*** If yes, please complete Temporary Event License application for a Refreshment Vehicle and include the applicable fee.**

Section 4: Site Plan

Site Plan Required for New Applications or for Renewal with Changes

Site Plan Attached to Application: Yes No

No Changes, Site Plan Previously Submitted

*** If no, please note that under the licensing by-law a site plan drawn to scale must be submitted showing the location of all buildings and structures on the subject property.**

Section 5: License will not be issued until the license fee is paid in full

Applicable License Fee Attached: Yes No

Section 6: Proof of Insurance

Minimum of \$2,000,000 (Two Million Dollars) in Commercial Liability Insurance naming the Township of Springwater as additionally insured must be submitted with all license applications.

Certificate of Insurance Attached: Yes No

Section 7: The Following Documentation Must Be Attached to Application Form

Item	Submitted	
Application Form	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Site Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Certificate of Insurance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
License Fee	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Springwater Fire & Emergency Services Approval	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Finance Department Approval	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Planning & Development Approval	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Corporate Services / By-law Approval	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Building Department Approval	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Section 8: Applicant's Signature

Every Annual License issued pursuant to this Schedule shall expire on the Thirty First day of December in the year it was issued. No refund will be given for a license that has been issued. No refund if Auction is cancelled. Licenses and fees are non-transferable. If License is lost or destroyed, a replacement fee will be charged.

Section 8	Fill In the Area Below
Applicant's Signature:	
Date:	
Received By:	
Date:	

This application may contain "Personal Information" as defined under the Municipal Freedom of Information and Protection of Privacy Act. This information is collected pursuant to the Municipal Act, 2001 as amended. It will be used by the Township of Springwater to process this application to determine whether to issue a license, for administration of such license and for law enforcement

purposes to ensure compliance with all applicable statutes, regulation and by-laws. Questions about this collection should be directed to the Issuer of Licenses, 2231 Nursery Road, Minesing ON L9X 1A8 T 705-728-4784, Ext. 2015

License Fees

* Each subsequent event must be registered with the Township on the form provided.

Auctioneer License: \$100.00