

## Building Inspector/Plans Examiner

The Township of Springwater, located in the heart of Simcoe County, is a mixed urban/rural municipality with growing urban settlements and a prosperous agricultural sector. The municipality is currently recruiting for the permanent, full-time position of **Building Inspector/Plans Examiner**.

Reporting to the Director of Building Services / CBO, the Building Inspector will be responsible for exercising the powers and performing duties under the Ontario Building Code Act and the Ontario Building Code in connection with reviewing plans, inspecting construction and issuing orders in accordance with the Act, Building Code and associated legislation / regulations. The successful incumbent will perform plans review and issue building permits, including permits for septic systems in conformity with all applicable statutes and procedures. Responsibilities will include the enforcement of zoning, property standards by-laws and other municipal regulations dealing with construction on private property within the Township of Springwater. A skilled communicator, the Building Inspector will routinely communicate with property owners, contractors, architects, engineers and other municipal departments regarding building construction, alterations and repairs.

### Qualifications and Experience

*The ideal candidate will possess:*

- College diploma in Architectural Technology, Construction Technology or Civil Engineering Technology or an equivalent combination of education and experience
- Minimum 2-5 years' related municipal work experience
- Successful completion of the provincial mandated examination program administered and authorized by the Ministry of Municipal Affairs in accordance with regulations relating to the Building Code Act in the categories of General Legal Process or Powers and Duties of a Chief Building Official, Small Buildings, Plumbing House, Plumbing – All Buildings, HVAC and On-site Sewage Systems. Other MMA courses will be an asset.
- Thorough working knowledge of the Building Code Act and the Ontario Building Code and other building related legislation/regulations/by-laws and related inspection processes
- Knowledge of building construction methods, techniques and terminology
- Excellent interpersonal, communication, presentation and report-writing skills; effective organizational/time management, analytical and research skills
- Proficient with the use of computers including Microsoft Office, email, Internet, mapping and document management
- Availability to attend evening / weekend meetings or events as required
- Valid Class 'G' driver's license in good standing with a satisfactory driving record
- Knowledge of the Occupational Health and Safety Act and safety procedures
- Ability to maintain discretion and confidentiality of information is critical

The Township of Springwater offers a competitive salary and a comprehensive employee benefit plan for this position. Candidates who do not meet all essential criteria may be considered on an under fill basis.

Qualified candidates may submit a detailed resume in confidence until **12:00 noon on Friday, March 2, 2018**. Resumes can be mailed, dropped off or emailed (Word or PDF format only) to the following:

### Building Inspector/Plans Examiner Competition

Attn: Erin DeVreede, CHRL, Manager of Human Resources  
Township of Springwater, 2231 Nursery Rd., Minesing, ON L9X 1A8  
[recruitment@springwater.ca](mailto:recruitment@springwater.ca); Fax: 705-728-6957

The Township thanks all applicants for their interest. Only those candidates selected for an interview will be contacted. Personal information is collected under the authority of the *Municipal Act* and is used to determine eligibility for potential employment. Please contact the municipality for availability of accommodations for applicants with a disability.